

**INVITATION TO TENDER FEDERAL UNIVERSITY OF AGRICULTURE, ABEOKUTA
(FUNAAB) P.M.B 2240, ABEOKUTA, OGUN STATE, NIGERIA**

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INVITATION TO TENDER

(1.0) INTRODUCTION

The Federal University of Agriculture, Abeokuta (FUNAAB) Is desirous of undertaking bids exercises (Technical and Financial) for capital projects under works and goods. Consequently, the University wishes to invite reputable Contractors/Suppliers to indicate interest in the bid exercises.

(2.0) SCOPE OF WORKS

(A) EXTRA GOVERNMENT EARNINGS

(i)	Construction of Maternity Clinic
(ii)	Remedial Works at the Royal Green Guest House

(B) 2012-2015(Merged) Tetfund Library Intervention Project

Lot i	Supply of books for Veterinary, Agric Management, Engineering and Animal Science
Lot ii	Supply of books for Library, Food and Management Sciences
Lot iii	Supply of books for Physical/Biological/Plant Sciences and Environmental Resources Management
Lot iv	Supply of Journals for Agric Management, Engineering, Plant, Food and Management Sciences
Lot v	Supply of Journals for Veterinary Medicine, Animal Science, Environmental Management, Physical and B
Lot vi	Supply of a-Resources

(3.0) GENERAL ELIGIBILITY CRITERIA

Interested prospective bidders are required to submit the following documents:

- (a) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC) including CAC2 and CAC7;
- (b) Current Tax Clearance Certificate for the Immediate past three (3) years (2015, 2016 and 2017) with the Tax Identification Number (TIN);
- (c) Evidence of Current Pension Compliance Certificate valid till 31 December, 2018;
- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2018;
- (e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2018 or valid certificate issued by BPP;
- (g) Evidence of Sworn Affidavit disclosing whether or not any Officer of the relevant committees of the Federal University of Agriculture, Abeokuta or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.
- (h) Company's audited account for the last three (3) years (2015, 2016 and 2017) duly stamped by a certified Auditor to demonstrate the financial capability of the bidder in terms of Profitability and adequate Working Capital with an annual Turnover of not be less than N20 Million;
- (i) Evidence of financial capability of the bidder to execute the project including Reference Letter from a reputable commercial bank indicating willingness to provide credit facility for execution of the project when needed;

(j) Company Corporate Profile with Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academic/Professional qualification i.e. COREN, QSRBN, ARCON, etc as applicable.

(k) Verifiable documentary evidence of at least three (3) similar jobs in Hospital Buildings/Library Books in the last five (5) years including Letters of Awards/LPO, Valuation Certificates/Payments and Photographs of the Projects;

(l) List of Plants/Equipment with proof of Ownership/Lease (Construction Works only);

(m) All documents for submission must be transmitted with a Covering Forwarding letter under the Company/Firm's Letter Head Paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (Preferably GSM No), and e-mail address. The Letter Head Paper must bear the Names and Nationality of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENT

Interested companies are to collect the Standard Bidding Document (SBD) from the Head. Procurement Unit, Room A119, Unity Building 'A', Federal University of Agriculture, Abeokuta, FUNAAB on evidence of payment of a non-refundable fee of N10,000.00 (Ten Thousand Naira) only per Project/Lot, paid into FUNAAB e-collection Account Number 0220217161018 on REMITA platform by generating Remita Retrieval Reference (RRR) and making the payment through any commercial bank. In generating the RRR, always ensure that you select Federal University of Agriculture, Abeokuta as the Name of the MDA and Tender Fees as the Name of Service/Purpose. The evidence of payment shall be submitted with the bidding documents.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each project desired, two (2) hard copies of each of the technical and financial bids packaged separately in sealed envelopes and clearly marked as

Technical Bids and 'Financial Bids". Thereafter, put the two sealed envelope together in a bigger sealed envelope addressed to: The Head, Procurement Unit, Room A119, Unity Building 'A', Federal University of Agriculture, P.M.B. 2240, Abeokuta, Ogun State and clearly marked with the name of the project, e.g. 'Construction of Maternity Clinic". Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and delivered to: The Head, Procurement Unit, RoomA119, Unity Building 'A', Federal University of Agriculture, P.M.B. 2240, Abeokuta, Ogun State **on or before 12.00noon Monday, January 21, 2019.**

(6.0) OPENING OF BID

The Technical bids will be opened immediately after the deadline for submission **on Monday, January 21, 2019** at RoomA119, Unity Building 'A', Federal University of Agriculture, Abeokuta at 12:00 noon. In the presence of bidders or their representatives, while Financial bids will be kept un-opened. Please, ensure that you sign the Bid Submission Register in the office of The Head, Procurement Unit, Room A119, Unity Building 'A', Federal University of Agriculture, P.M.B. 2240, Abeokuta, Ogun State, as FUNAAB will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact The Head, Procurement Unit, Room A119, Unity Building 'A', Federal University of Agriculture, P.M.B. 2240, Abeokuta, Ogun State. 08037165911.

(7.0) GENERAL INFORMATION

- (a) Bids must be In English Language end signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots/Projects
- (d) All costs will be borne by the bidders;
- (e) All pre-qualified bidden will be contacted at a later date for financial bid opening, white bids of unsuccessful bidders will be returned un-opened;
- (f) All financial bids must be In Naira (N)

(g) The Federal University of Agriculture, Abeokuta is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

(SIGNED)

BOLA ADEKOLA. PH.D. FCIDA, FCIA

REGISTRAR